

## AGENDA

Civil Service Board

Tuesday, February 1, 2011

4:45 p.m. - City Council Chambers

NOTICE: FOR THE HEARING IMPAIRED - A 48-hour advance notice must be given to assure sign language interpreters. Requests may be placed by calling 1-877-456-7589.

Members: Michelle Hooey, Chair; Marshall Stenersen, Vice-Chair; Portia Johnson; John Schwetman; Robert Zallar

1. APPROVAL OF MINUTES
  - A. January 11, 2011
2. APPROVAL OF NEW/REVISED JOB DESCRIPTIONS
  - A. Corrosion Technician (Revised)
  - B. Library Supervisor (New)
3. APPROVAL OF ADVERTISING
  - A. Seasonal Groundskeeper (Open)
  - B. Warehouse Specialist (Promo)
  - C. Bridge Operator (Open)
  - D. Firefighter (Open)
4. OLD BUSINESS
  - A. Job Audit- Police Officer (Investigator)
5. NEW BUSINESS
  - A. Voluntary Demotion of employee from Bridge Operator to Utility Maintenance Worker
  - B. Audit of Land Use Supervisor
  - C. Audit of Personnel Technician II
  - D. Audit of Clerical Support Technician
  - E. Audit of Employee Benefits Specialist
6. APPEALS
  - A. Appeal of Maintenance Worker applicants
7. APPROVAL OF ELIGIBLE LISTS
  - A. Fire Captain (Promo)
  - B. Measurement Services Supervisor(Open)
  - C. Sr. Engineering Specialist (Promo)
8. INFORMATIONAL ITEMS
  - A. ISD 709 Notice of Disciplinary Action
9. NEXT MEETING
  - A. Tuesday, March 1, 2011 @ 4:45 p.m.; City Council Chambers